



## 2019 Administration and Services Charges

| Administration Item   | Fee       |
|---|-----------|
| Replacement of a Testamur or Award Certificate – hard copy  | *\$100.00 |
| Replacement of a Testamur or Award Certificate – digital copy   | \$50.00   |
| Official Academic Transcript – hard copy  | *\$25.00  |
| Official Academic Transcript – digital copy   | \$15.00   |
| Official AHEGS (Australian Higher Education Graduation Statement) statement – hard copy   | *\$30.00  |
| Official AHEGS (Australian Higher Education Graduation Statement) statement – digital copy  | \$15.00   |
| Extension of Time to Pay Fees application   | \$175.00  |
| Graduation Ceremony Fee   | \$150.00  |
| Letter of Completion  | *\$20.00  |
| All other customised letters  | *\$20.00  |
| Authentication of Graduation documents (any number in one transaction) including testamur, official Academic Transcript and AHEGS | *\$30.00  |
| * Postage for all hard copy documents   |           |
| Standard post within Australia  | \$4.95    |
| Express registered post within Australia  | \$12.00   |
| International courier   | \$25.00   |
| Services Charges  | Fee       |
| Student Services and Amenities Fee  | **\$37.85 |

\*\* The Student Services and Amenities Fee is charged per unit at the maximum rate determined by the Department of Education and Training and is indexed annually.