



USQ Student Representative Committee (SRC)

Committee:	USQ Student Representative Committees, full list available here
Location:	Toowoomba / Springfield / Ipswich / Online
Term of office:	One year
Responsible to:	The Student Enrichment Officer
Academic Requirements:	A GPA of 4.0 and above

Your Opportunity

The Student Representative Committee (SRC) is a student group run by students for students! The SRC is focused on coordinating a fantastic program of social events for USQ students and representing the student voice on the USQ Student Forum (allocation of the Student Amenities Fee). As a Student Representative on the committee, you will be responsible for coordinating events and activities on-campus and online and representing the student voice on all student interests.

Your Key Responsibilities

1. Regularly attend and actively engage in the monthly committee meetings and ongoing conversations.
2. Liaise and communicate with internal and external departments and organisations to run events and activities for students at USQ.
3. Assist in the creation of the annual plan, schedule of events and annual goals for the SRC.
4. Help prepare budgets for events and/or the academic year.
5. Work together with your team and set a positive example for all USQ students at all times.
6. Conduct the required work of any portfolios that you may have been assigned (e.g. marketing, social media, sporting activities, online events, on-campus events etc.).
7. Assist in writing quarterly reports, end-of year reports and funding proposal documents with the help of the Student Enrichment Officer for Student Amenity Fee Forum (SAF forums).
8. As a member of the University community, demonstrate the highest possible standards of professional and personal conduct, both as an individual and as part of a team, commit to regular engagement in personal, professional and team development, and demonstrate behaviour consistent with the key capabilities outlined in the USQ People Capability Framework.

Is This The Role For You?

As an Academic Student Representative, you have the power to shape the future of the University for yourself, your peers and future students and in return you will:

1. Receive formal recognition of your work.
2. Receive access to funded student leadership conferences around Australia.
3. Receive access to funded networking opportunities and professional development courses.
4. Gain transferrable skills.
5. Gain experience in event management, project management and risk management.

