

**USQ Animal Ethics**

**Report of unexpected &/or adverse event**

**Return completed form:** [**animal.ethics@usq.edu.au**](mailto:animal.ethics@usq.edu.au)

**What is an unexpected and/ adverse event?**

An unexpected and/or adverse event is any event that is not anticipated within an animal ethics project; this includes expected events which has occurred at a frequency or severity over that forecasted and which impacts negatively on animal wellbeing.

An unexpected and/adverse event can be a single or cumulative event and will generally involve unexpected mortality, morbidity or injury. Sudden deaths and husbandry-related accidents are included. In a laboratory setting, this may include an animal developing unexpected adverse clinical signs or disease.

It is imperative that animal wellbeing is held to the highest standard at all stages during research and/or teaching activity. When an animal(s) wellbeing is compromised, immediate action must be taken. Alleviating unexpected animal(s) pain and distress is a priority over the impact on project results.

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| 1. **Event classification** | |
| Unexpected |  |
| Expected, but in excess of what was expected |  |

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| 1. **Project details** | |
| Project Title: |  |
| AEC approval ID |  |
| Principal Investigator |  |

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| --- | --- | --- | --- |
| 1. **Observer** | | | |
| Who noticed the event? | Name: | |  |
| Phone number: | |  |
| Were others present when the event occurred? | No |  | ☞ go to next question |
| Yes |  | |  |  | | --- | --- | | Name |  | | Phone number |  | |

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| 1. **Event details** | |
| Species of animal impacted |  |
| Number of animals impacted |  |
| Provide a description of the event with sufficient details for the USQ AEC to understand what occurred. |  |
| When did the event occur? Including dates and times. |  |
| Where did the event occur? |  |

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| 1. **Actions taken** | | | | | | |
| Outline the actions taken following the event. Include details of any treatments provided etc. | | | |  | | |
| Was veterinarian intervention required? | No |  | ☞ go to next question | | | |
| Yes |  | |  |  | | --- | --- | | Date |  | | Time |  | | full name of the veterinarian |  |   Attach a copy of any veterinary reports. | | | |
| As a result of the event, is an amendment required to the project? | | | | | No |  |
| Yes |  |

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| --- | --- | --- | --- |
| 1. **Necropsy** | | | |
| Was the animal(s) euthanased? | | No |  |
| Yes |  |
| Was a necropsy performed? | No |  | Provide a clear rationale and factors considered that led to the decision not to proceed with a necropsy. |
|  |
| Yes |  | |  |  | | --- | --- | | Date samples prepared |  | | Date samples provided to laboratory |  | | Name of laboratory conducting a necropsy |  |   Attach a copy of the necropsy report(s). |

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| 1. **Risks** | | | |
| Are there any risks to other animals in the project? | No |  | ☞ go to next question |
| Yes |  | Outline the risks to animals below. |
|  |
| Are there any other risks to investigators and/ or students conducting the project? | No |  | ☞ go to next question |
| Yes |  | Outline the risks to investigators and/or students below. |
|  |
| Has the project been suspended? | | No |  |
| Yes |  |

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| 1. **Additional comments** |
| If required, provide any additional information surrounding this event. |
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| **Declaration** | | | | |
| Person completing the form (if not Principal Investigator) | Name |  | | |
| Signature |  | Date |  |
| Principal Investigator | Name |  | | |
| Signature |  | Date |  |
| Animal Welfare Officer (if applicable) | Name |  | | |
| Signature |  | Date |  |

**Please submit via email to the USQ AEC Executive Officer (**[**animal.ethics@usq.edu.au**](mailto:animal.ethics@usq.edu.au)**) if appropriate, include any additional supporting documentation (i.e. photographs, reports) along with the submission of this report.**