The Peer Review Checklist is to be used to guide peer reviewers to provide feedback regarding research design and merit. Peer reviewers should be familiar with the type of research being reviewed but not directly involved with the research project. If revisions are required, researchers are expected to respond to the peer reviewer’s feedback and resubmit the revised documentation to the peer reviewer for further consideration. At this time another Peer Review Checklist should be completed. The Peer Review Checklist that confirms that the project demonstrates research merit is to be submitted with a Human Research Ethics or Animal Ethics Application.

Researchers and peer reviewers are also referred to the University Statement on Peer Review.

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| 1. **Project Title** |
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| --- | --- |
| 1. **Have the risks and benefits of this research project been acknowledged and addressed where appropriate?** | |
| Yes  No | Please comment: |

|  |  |
| --- | --- |
| 1. **Are the research questions and hypotheses appropriate?** | |
| Yes  No | Please comment: |

|  |  |
| --- | --- |
| 1. **Are the research design and methods appropriate to achieve aims?** | |
| Yes  No | Please comment: |

|  |  |
| --- | --- |
| 1. **Is the research proposal based on and supported by previous research or literature review?** | |
| Yes  No | If not, has an appropriate explanation been supplied? Choose an item.  Please comment: |

|  |  |
| --- | --- |
| 1. **Are the expected outputs and outcomes from this research appropriate?** | |
| Yes  No | Please comment: |

|  |  |
| --- | --- |
| 1. **Are the research team and supervisors appropriately qualified, competent and experienced?** | |
| Yes  No | Please comment: |

|  |  |
| --- | --- |
| 1. **Are the resources, equipment and facilities appropriate and adequate?** | |
| Yes  No | Please comment: |

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| --- | --- |
| 1. **Have the strengths and limitations of this research project been acknowledged and addressed where appropriate?** | |
| Yes  No | Please comment: |

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| 1. **Does this project demonstrate research merit?** |
| No, major revisions are required to be seen by me before I confirm that this project demonstrates research merit  No, minor revisions are required to be seen by me before I confirm that this project demonstrates research merit  Yes, minor revisions have been recommended but I am satisfied that this project demonstrates research merit  Yes, I am satisfied that this project demonstrates research merit. |

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| 1. **What, if any, revisions are required or recommended?**   *Please revise in the application as appropriate.* |
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| 1. **Peer Reviewer Details** | |
| Name (Title, First name, Last name): |  |
| Position Title |  |
| School / Organisational Unit: |  |
| Email address: |  |
| Contact phone number: |  |

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| 1. **Peer Reviewer Declaration** |
| *I confirm that I am familiar with this type of research but not directly involved with the research project. I have peer reviewed this research project in the interest of ensuring that the project demonstrates research merit.* |
| Signature: Date: \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_ \_\_ \_\_ |

**When complete, please return this form and all required attachments to the researcher.**